

## PHILLYSEEDS SECURITY DEPOSIT GRANT ASSISTANCE

Effective March 1, 2026

### Program Overview

The PhillySEEDS Security Deposit Grant Assistance Program provides eligible PHA Housing Choice Voucher (HCV) participants with **matching funds of up to \$2,000** to help cover the security deposit for a new HCV unit.

### Program Requirements

<b>Eligibility</b>	<ul style="list-style-type: none"> <li>Only PHA’s regular HCV participants are eligible.</li> <li>Participants with special purpose vouchers (EHV, VASH, FUP?FYI, etc.) or Project-Based Vouchers (PBV) are not eligible.</li> </ul>
<b>Priority</b>	<p>Assistance is prioritized for HCV participants who are moving:</p> <ul style="list-style-type: none"> <li>Due to <b>inspection abatement</b>, or</li> <li>To an <b>opportunity</b> or <b>high-opportunity</b> neighborhood, based on PHA’s Payment Standard Schedule.</li> </ul>
<b>NOT Eligible</b>	<ul style="list-style-type: none"> <li>HCV participants with a landlord-tenant court eviction judgment at an HCV unit</li> <li>HCV participants who have <b>previously received</b> security deposit grant assistance.</li> </ul>

### Application Process and Instructions – *please read and follow all the steps, below.*

- All submissions are to be emailed to [ApplicationsSecDep@phillyseeds.org](mailto:ApplicationsSecDep@phillyseeds.org)**, with your given name in the subject line. Please do not send multiple emails with the same information; do include all documents in one email, if possible; and allow at least one week before expecting a response from PhillySEEDS or sending additional emails asking about the status of your request.
- Initial Application.** Please send *all* of the following via email to [ApplicationsSecDep@phillyseeds.org](mailto:ApplicationsSecDep@phillyseeds.org):
  - the filled-out and completed **Application Form** (pg. 2 of this document);
  - Both pages of your current Request for Tenancy Approval (RFTA), and
  - Both pages of your PHA voucher.
- PhillySEEDS Determination.** Within ten (10) business days of receiving all the documents under item 2, above, PhillySEEDS will send you (and the landlord, if their email address is provided on the Application Form) one of the following:
  - A letter of conditional funding (up to \$2,000 to match what you will pay towards the security deposit), *or*
  - A denial letter.

Please note that the letter of conditional funding is contingent on all the information submitted being valid and PhillySEEDS having sufficient funding.

- Applicant Submission of Final Documents.** Within seven (7) business days of receiving a conditional funding letter, **you must email to PhillySEEDS** (at [ApplicationsSecDep@phillyseeds.org](mailto:ApplicationsSecDep@phillyseeds.org)) the following:
  - A fully signed lease with the landlord, and
  - Evidence that you paid the same amount that PhillySEEDS will be providing (up to \$2,000).
- Payment to Landlord.** Within ten (10) business days of receiving the documents under item 4 above, PhillySEEDS will issue a check to the landlord in the approved amount.



**PHILLYSEEDS MATCHING SECURITY DEPOSIT ASSISTANCE GRANT APPLICATION FORM**

Effective March 1, 2026

Date of Submitting the Application: \_\_\_\_\_

Applicant Information			
Expected Move-In Date:		PHA Client ID:	
Applicant Last Name:		Applicant First Name:	
<b>Current</b> Street Address:			
City, State:	Philadelphia, PA	Current ZIP code:	
Applicant Email Address:			
Applicant Phone Number:		Alternate Phone (optional):	
<b>New</b> Unit Address:			
City, State:	Philadelphia, PA	New ZIP code:	
Landlord Information for New Unit			
<i>Matching payments will only be made directly to the landlord.</i>			
Landlord Name (person or company):			
Landlord Email Address (optional):			
Landlord Phone Number:			
Security Deposit Information and Request			
Have you had a landlord/tenant court eviction judgement entered against you?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you receiving funds from the City of Philadelphia for your security deposit?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever received a PhillySEEDS Matching Security Deposit Assistance Grant?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount You Expect to Contribute to the Security Deposit:			\$
PhillySEEDS Match Amount Requested: <i>Must not be more than the amount you will contribute to the security deposit.</i>			\$
Total Amount of Security Deposit: <i>The total of the amount you will contribute, plus the PhillySEEDS match amount requested.</i>			\$
Required Attachments			
<i>You must upload both pages of the RFTA for the new unit and both pages of your current PHA voucher.</i>			
Upload both pages of the RFTA. <i>Must be complete and signed/dated by you and the landlord.</i>			
Upload both pages of your PHA voucher. <i>Must be signed by PHA and you</i>			
Sign and Upload the Application			
<b>Applicant Signature:</b>			